

# 更改通訊資料表格

## CHANGE OF CORRESPONDENCE INFORMATION FORM

致：南洋商業銀行有限公司

日期：

TO：NANYANG COMMERCIAL BANK, LTD.

DATE：\_\_\_\_\_

中文戶名：\_\_\_\_\_ 證件號碼：\_\_\_\_\_  
Name In Identity Document No: \_\_\_\_\_  
English：\_\_\_\_\_

\* 如需更改信用卡通訊資料須另行通知“中銀信用卡(國際)有限公司”。

\* If change of credit card correspondence address, please inform BOC Credit Card (Intl) Ltd separately.

本人(等)/公司現通知 貴行由 \_\_\_\_\_ (生效日<sup>#</sup>)起, 將本人(等)/公司名下在貴行之所有賬戶及/或服務之通訊資料紀錄(包括但不限於通訊方法、雙重認證、電郵及短訊服務)更改如下：

I/We hereby inform you that with effect from \_\_\_\_\_ (effective date<sup>#</sup>), my/our account(s) and/or service(s) correspondent information record (include but not limited to contact methods, two factors authentication, E-mail and SMS related services) with you should be changed as follows :

(<sup>#</sup>本行約需 5 個工作天辦理更改紀錄工作。Please allow 5 working days for our processing.)

住宅/登記地址：

Residential/Registered Address: \_\_\_\_\_  
(請以英文填寫。Please fill in English.)

註：請附地址證明文件副本(最近 3 個月), 如電費/電話單等(個人)、商業登記登(工商戶)。

Remark: Please provide supporting address document copies(recent 3 months), eg electric/ phone bills etc(personal), Business Registration (firms/ Companies).

辦公/營業地址：

Office/Business Address : \_\_\_\_\_  
(請以英文填寫。Please fill in English.)

通訊地址：  
Mailing Address :  與住宅/登記地址相同 Same as Residential/ Registered Address  與辦公/營業地址相同 Same as Office/Business Address  
 其他：Others : \_\_\_\_\_

(註：請中銀卡服務戶提供本港通訊地址。

(Remark : Please provide Hong Kong correspondence address for ATM card service.)

住宅電話號碼：\_\_\_\_\_ 辦事處電話號碼：\_\_\_\_\_  
Residential Phone No : \_\_\_\_\_ Office Phone No : \_\_\_\_\_  
流動電話號碼：\_\_\_\_\_ 其他電話號碼：\_\_\_\_\_  
Mobile Phone No : \_\_\_\_\_ Other Phone No : \_\_\_\_\_  
傳真號碼：\_\_\_\_\_ 電郵地址：\_\_\_\_\_  
Facsimile No : \_\_\_\_\_ E-mail Address : \_\_\_\_\_

其他：Others : \_\_\_\_\_

(請在適當方格內加“✓”號。Please “✓” in  as appropriate.)

S.V.

簽署(須與原留印鑑相符) Signature(s) (To be signed as per Specimen Signature(s) on our file)

銀行專用欄 FOR BANK USE ONLY	CIN Updated	Copy(ies) sent to	CIV	PIV	Checker
Rec'd Br No _____	Y <input type="checkbox"/> N <input type="checkbox"/>				
Open Br No _____	Y <input type="checkbox"/> N <input type="checkbox"/>				